

SkillsUSA Pennsylvania

District 8 Bylaws

2020

A. W. Beattie Career Center
Beaver County Career & Technology Center
Eastern Westmoreland Career & Technology Center
Forbes Road Career & Technology Center
Greater Johnstown High School
Indiana County Technology Center
McKeesport Area Technology Center
Northern Westmoreland Career & Technology Center
Parkway West Career & Technology Center
Steel Center for Career & Technical Education

District 8 Advisor Responsibilities

SkillsUSA Pennsylvania District 8 Advisors will be involved in the planning and selection of dates for the three (3) planning meetings that will take place throughout the year in addition to the Advisor meeting at the Western Region Fall Leadership Conference. It is important that each CTC be in attendance at these meetings for planning and District updates.

Each Career & Technology Center should select a Chair position to hold or contribute to.

Complete District Registration on the PA site by the registration deadline.

Pay registration fee that is generated during registration by deadline.

District 8 Chairperson & Responsibilities

The District 8 Chairperson will be a current SkillsUSA Pennsylvania Board member. In the event that District 8 does not have a Board member then the District 8 Chairperson will be named at the first planning meeting. District Chairpersons have the following responsibilities:

1. Preside over District 8 meetings making sure that all SkillsUSA and SkillsUSA Pennsylvania guidelines and policies are being followed.
2. Organize 4 District 8 planning meetings with 1 to be held at the Fall Leadership Conference.
3. Communicate with location chairs and serve as support for competition planning
4. Collect and maintain results from competition
5. Maintain and share contacts of District 8 Advisors
6. Organize bussing from Parkway/Forbes hubs

District 8 Location Chair Responsibilities

Locations

Pittsburgh Technical College

Carpenters Training Center

Rosedale

Parkway West CTC

Forbes Road CTC

Local 9

Western Area CTC

Leadership Competitions

Each contest location will have a Career & Technology Center assigned to it as the Location Chair. Responsibilities of the Location Chair are

1. Be in communication with the location making them aware of dates, times, and number of competitors.
2. Review competition and make any necessary updates to the contest overview by the submission deadline. Contests should follow the national and state contests as closely as possible.
3. Work with the host location making sure all equipment and necessary supplies and judges are available.
4. Provide host location with scoring sheets and
5. Be present on Competition day to facilitate and troubleshoot contest. Distribute and check accurate assignment of competitor numbers.
6. At the location on the day of competition you must enter all scores into the SkillsUSA Pennsylvania scoring website. You must check math, review scores and enter any judges comments.

Registration Chair Responsibilities

The Career and Technology Center acting as the Registration Chair has the following responsibilities

1. Set registration deadline

- 2. Support District 8 Advisors with registration
- 3. Report number of competitors to Location Chairs
- 4. Generate and distribute competitor numbers and name tags

Awards Chair Responsibilities

The Career and Technology Center acting as the Awards Chair has the following responsibilities

- 1. Design and order District 8 Competitor TShirts
- 2. Order and distribute medals to 1st, 2nd, 3rd place
- 3. Create and distribute certificates for competitors

Transportation

Each CTC must provide two buses for transportation. Each bus will need to report to either Forbes Road CTC or Parkway West CTC.

District 8 Guidelines

Cell Phones or wearable electronics are not permitted at any time even if powered off.

Resumes are not needed unless required for your competition.

If there is a question about a contest please contact the Location Chair.


All contests are CLOSED to spectators. No advisers or guests may observe any contests.

Attire

SkillsUSA official attire is not required. Safety priority and industry appropriate attire for industry related competitions is required. Competitors shouldn't have their school name showing.

Leadership contests should be in SkillsUSA or professional attire.

Late Arrivals



Schools that are late should call contest site but the contest cannot be delayed. Late contestants may enter contest but must complete contest in allotted time.

Grievance Procedure

A grievance must be filed on the official grievance form provided by the judges before a competitor leaves the contest area. The grievance committee will consist of one advisor from each school in attendance that is not involved in the grievance.